

Request for Proposal (RFP)

Intersectional approaches to the prevention of sexual exploitation, abuse, and harassment (PSEAH)
Training/Workshop: development and/or facilitation



Date Issued: July 19, 2024

Proposal Submission Deadline: August 16, 2024

Digna, the Canadian Centre of Expertise on the Prevention of Sexual Exploitation and Abuse (PSEA), is a program of Cooperation Canada

Digna is made possible in part thanks to the generous support of the Government of Canada through Global Affairs Canada



Project Overview

Digna, in collaboration with ARC, is seeking proposals from qualified consultants to develop and deliver a training/workshop on intersectional approaches to the prevention of sexual exploitation, abuse, and harassment (PSEAH). This training will primarily target Canadian organizations involved in international cooperation. The aim is to enhance the capacity of these organizations to implement intersectional strategies in their PSEAH efforts.

Development and/or Facilitation of training modules in English and/or French on the topic of Intersectional Approaches to the prevention of sexual exploitation, abuse, and harassment (PSEAH)

- **Contract type:** Consultancy
- **Duration of contract:** August-November 2024.
- **Scope of work:** Approximately 15 days (~ 3 weeks) of work (depending on length of training and material development required), with a desired budget of under \$15,000.
- **Location:** Remote work and virtual delivery of training sessions.
- **Application Deadline:** August 16, 2024 (midnight EST).

Deliverables

The selected consultant(s) will be responsible for the following tasks.

Training development:

- The consultant will develop training for staff and volunteers of Canadian organizations working in international cooperation and humanitarian assistance.
- Resource Utilization: Build off the existing resource published by Digna and consult additional relevant literature.
- Inclusive Consultation: Engage with implementing partners abroad to ensure the training is informed by diverse realities and perspectives.
- The consultant will ensure that course materials and reference documents are accessible to participants and for publication by Digna.

Training Facilitation:

- The consultant will facilitate the training/workshop in the month of November 2024.

The consultant will conduct an evaluation of the training materials, based on their experience and feedback from participants, and provide a report with recommendations for modifications or future adaptations of the materials.

Requirements

- Proven experience in developing and delivering training.
- Demonstrated knowledge of intersectional approaches and their application in international cooperation, on PSEAH or related topics.
- Ability to engage effectively with diverse stakeholders, including international partners.
- Strong understanding of gender-responsive, intersectional, survivor-based and trauma-informed approaches.
- Ability to discuss sensitive topics with a high level of discretion and compassion
- **Language:** Excellent spoken proficiency and ability to write in either English and/or French, is required.

Evaluation Criteria

In line with Cooperation Canada's commitment to justice, diversity, equity, inclusion, and anti-racism, we kindly request that you address the following considerations in your proposal. The following weight will be given to the respective areas:

- Relevant experience and quality of past work (35%)
- Inclusion, diversity, environmental considerations, and fair labour practices (35%)
- Availability to carry out the work within the required timeframe (20%)
- Cost (10%)

Please also specify if your organization is BIPOC-owned or owned/managed by other equity-seeking groups, and how you/your organization is committed to diversity, equity, and inclusion.

Proposal Submission

Please submit your proposal by August 16, 2024, to digna.info@cooperation.ca and Cc arc@cooperation.ca. Proposals should include:

- Demonstration of interest which can be shared however you see fit
- Proposed structure including a rough timeline of the project
 - This must include a section explaining ethical considerations in how information is collected and processed, especially when conducting consultations with participants.
- Financial proposal* Please indicate in your quote the budget needed to develop and deliver the training. We are hoping to work with you on finding what is possible within those parameters.
- CVs of key team members or description of relevant experience (this may include examples of past projects)

- References

Background Information

Digna

Digna, hosted by Cooperation Canada and funded by Global Affairs Canada, aims to promote organizational culture change within the Canadian international cooperation community by providing training, resources, and consultation services to prevent sexual exploitation, abuse, and harassment (PSEAH), with a focus on gender-responsive best practices. To learn more, visit <https://digna.ca>.

ARC

The Anti-Racist Cooperation (ARC) Hub, hosted by Cooperation Canada and funded by Global Affairs Canada, helps Canadian international development and humanitarian organizations integrate anti-racism and intersectional feminism into their work by providing resources, training, and support networks. To learn more, visit <https://centre-arc-hub.ca>.

Contact Information

For any questions or further information, please contact:
Emmanuel Galleguillos-Côté
Program Officer
egallequillos@cooperation.ca